

Professional COBRA and Retiree Billing Administration Solutions

Medcom Benefit Solutions offers professional services for COBRA Administration and Retiree Billing Services:

- ✓ Medcom Benefit Solutions is experienced and well equipped to comprehensively handle your administrative needs
- ✓ In-depth knowledge of federal COBRA requirements and regulatory compliance
- ✓ We provide premium payment coupons, receive and track payments, and notify participants of “short premiums” and NSF checks - Retiree Billing coupons may be customized for monthly, quarterly, or end of rate payments
- ✓ Medcom Benefit Solutions offers a variety of COBRA and Retiree Billing payment options including personal or cashier’s check, money order, credit card, debit card, and bank draft
- ✓ Carrier notifications are provided when coverage is terminated, as directed by client
- ✓ Consolidated premium payments are returned to the plan sponsor on a monthly basis
- ✓ All federally required notices provided, including initial COBRA, COBRA election, open enrollment, qualifying event, short pay, conversion, extension, termination, and other notices

Medcom Benefit Solutions In-Depth Reporting Capabilities:

- ✓ **COBRA and Retiree Billing** provide optional carrier notification and proof of mail reports at no additional cost
- ✓ Detailed custom reports covering any desired time period can be delivered to the web on specified timeframe
- ✓ Reports may be downloaded in Excel or PDF format
- ✓ **COBRA** provides standard daily online reporting of generated letters, member status, terminations, initial notices and paid through date
- ✓ **Retiree Billing** provides remittance and subsidy schedules, paid through date, member status, standard daily online reporting of generated letters

The Medcom Benefit Solutions Advantage

- ✓ Medcom Benefit Solutions offers turn-key solution
- ✓ Medcom Benefit Solutions ensures a hassle-free implementation and smooth takeover
- ✓ Experienced and responsive professionals serving with excellence for over 30 years
- ✓ One fully integrated and easy to use administration platform for all COBRA, Retiree Billing and Direct Billing
- ✓ 24/7 Online Portal Access Employer and Participants